



### Short Term Internal Classroom Door Lock Timeline

Due Date	Assignment	Notes/Comments/Follow Ups
3/29/18	Initial Draft Timeline Meeting	Attendees: Sue Rearic, Nicole Conklin, Ken Emmons, Alyssa Brown, Lorenze Legaspi
3/29/18-5/9/18	<p>Begin the following tasks:</p> <ol style="list-style-type: none"> <li>1. Review current standards in all classrooms. KE</li> <li>2. Investigate what other colleges are planning. NC and KE</li> <li>3. Evaluate new locking mechanisms on the modular village in lot 5 south. NC</li> <li>4. Collect building standards from other campuses. Gafcon</li> <li>5. Collect summary recommendations from EPC committees at each campus for consideration. NC</li> <li>6. Collect best practices information and recommendations from the Sheriff's department and FBI if applicable. NC</li> <li>7. Nicole to investigate alternative measures for campus security. NC</li> </ol>	
4/11/18 - Site walk to modular village and requested a presentation.	Public Safety and Emergency Preparedness Council Meeting	<p>Tasks updates to be presented at April 9<sup>th</sup>, 2018 Public Safety and Emergency Preparedness Council. A site walk to modular village to commence with potentially a presentation by safety experts.</p> <p>May call special meeting for presentation request.</p>
5/9/18	Public Safety and Emergency Preparedness Council Meeting	Recommendation completed at this meeting. Will next be sent to DEC and Chancellors Cabinet for consideration.

### Long Term Internal Classroom Door Lock Timeline

Due Date	Assignment	Notes/Comments/Follow Ups
5/9/18-7/31/18	<ol style="list-style-type: none"> <li>A. Begin door inventory assessment. Must include:               <ol style="list-style-type: none"> <li>1. Number of classroom doors</li> <li>2. Style of each door</li> <li>3. Cost per upgrade to retrofit door</li> </ol> </li> <li>B. Ken to compare classroom listing to fusion report for verify number of doors.</li> </ol>	